

SBI SO Law Officer Exam Day Guidelines 2026, Documents & Instructions

A concise checklist for Assistant Manager (Law) and Deputy Manager (Law) candidates

Online Examination	23 August 2026
Advertisement No.	CRPD/SCO/2026-27/02
Posts	Assistant Manager (Law) - Scale I and Deputy Manager (Law) - Scale II

Important: This is an ExamTune preparation guide, not an official SBI document. Follow the reporting time, venue and candidate-specific directions printed on your SBI call letter and the official Acquaint Yourself Booklet.

1. Documents You Must Carry

SBI's official examination booklet makes document verification a key condition for entry. Arrange these items before leaving for the venue.

Document / Item	What to do
Exam Call Letter	Carry a clear printed copy. Firmly affix a recent passport-size photograph in the space provided on the call letter.
Valid Photo Identity Proof	Carry a currently valid photo identity proof in original.
Photocopy of Photo ID	Carry a photocopy of the same photo ID. The call letter and photocopy are to be submitted as instructed at the venue.
Ball Point Pen	Bring a ball point pen for use as directed at the examination centre.
Scribe Documents, if applicable	Eligible candidates using a scribe must carry the prescribed declaration/certificate documents required by SBI guidelines.

Entry warning: SBI states that candidates may not be permitted to appear without the call letter, the required photograph affixed on it, the original photo ID and its photocopy.

2. Reporting Time and Entry Rules

- Check your Roll Number, exam date, reporting time and venue exactly as printed on the call letter.
- Follow the reporting time on your call letter. Latecomers will not be allowed to take the test.
- Do not leave the examination hall until the test is over or permission is given by the test administrator.
- Follow all instructions issued by the test administrators and invigilators. Violation of instructions can lead to disqualification.
- Your signature should match the signature uploaded with the application. SBI states that signatures in CAPITAL LETTERS will not be accepted.

Practical tip: Check the route to the centre one day in advance and keep enough travel buffer so that you can report comfortably before the time printed on your call letter.

3. Items Not Allowed Inside the Examination Hall

The official SBI booklet provides a detailed restricted-items list. Carry only essential permitted items.

Electronic / Communication Items	Other Restricted Items
Mobile phone	Printed or written study material
Smart watch / wrist watch	Bits of paper / notes
Bluetooth devices	Geometry or pencil box
Earphones / microphone	Plastic pouch
Pager / health band	Scale / writing pad / log table
Camera	Handbag, belt, cap and certain metallic items
Calculator	Opened or packed eatables
Pen drive	Opaque water bottle
Electronic pen / scanner	

SBI also advises candidates to avoid ornaments such as rings, earrings, nose-pins, chains/necklaces, pendants, badges and brooches. A transparent water bottle is allowed as stated in the booklet.

4. Photo and IRIS Verification

- Candidate registration at the venue includes photograph and IRIS capture.
- The photograph captured at the venue will be matched with the photograph uploaded in the application.
- Candidates should not make a major change in appearance compared with the uploaded/captured photograph.
- The LEFT EYE (IRIS) will be captured for candidates. Contact lenses and spectacles must be removed while IRIS is being captured.
- SBI advises candidates to avoid contact lenses and prefer spectacles.
- For visually impaired candidates, right thumb biometric capture is used. If fingers have ink, mehndi or colour, it should be fully removed before exam day.

Refusal to participate in required IRIS scanning or biometric verification can affect admission to the examination or candidature, as stated by SBI.

5. Rough Work, Conduct and Final Checklist

Rough Work

- Do rough work only on the sheets provided at the examination venue.
- Return the rough sheets to the invigilator after the test.
- Do not attempt to take examination questions, answers or supplied material outside the hall.

Unfair Means and Misconduct

Copying, impersonation, misbehaviour, use of unfair means, or unauthorized sharing/storage of test content can lead to disqualification, debarment and further action under SBI rules.

One-Day-Before Checklist

- Print and recheck the SBI SO Law Officer call letter.
- Affix a recent passport-size photograph in the prescribed space on the call letter.
- Keep the original valid photo ID and its photocopy together.
- Keep a ball point pen ready.
- Check the reporting time and exact exam venue.
- Plan your route and travel buffer.
- Remove prohibited electronic items from your exam-day bag.
- Avoid ornaments and unnecessary metallic items.
- If applicable, keep all scribe-related documents ready.
- Read the official SBI Acquaint Yourself Booklet once before the exam.

Final reminder: The individual call letter is the most important reference for your reporting time and venue. Follow any candidate-specific direction printed on it.

Official References

SBI Careers - Current Openings: <https://sbi.bank.in/web/careers/current-openings>

Recruitment Advertisement: CRPD/SCO/2026-27/02

SBI Acquaint Yourself Booklet for Law Officer online examination scheduled on 23.08.2026.

Prepared for ExamTune readers. Verify all latest updates on the official SBI Careers portal before the examination.